

Town of Fletcher
Town Council Agenda Review Meeting
Minutes
November 3, 2025

Call the meeting to order at: 6:00 PM

Those who were in attendance are as follows:

Mayor Pro-Tem Trevor Lance
Councilmember Jim Player
Councilmember Keith Reed
Councilmember Amber McKinney
Town Manager Mark Biberdorf
Public Works Director Jabbo Pressley
Police Chief Dan Terry

Mayor Preston Blakely did not attend this meeting.

Moment of Silence:

No comments were made at this time.

Pledge of Allegiance:

No comments were made at this time.

Public Comments:

Joe Black of 85 Howard Gap Road, Fletcher, NC, did magic tricks for everyone.

Approval of minutes - corrections, additions or deletions

Agenda Review Meeting October 6, 2025

Regular Meeting October 13, 2025

Special Call Meeting October 29, 2025

No comments were made at this time.

Council Updates

No comments were made at this time.

Consent Agenda

Tax releases/refunds

Approval of Budget Amendment # 1 to the FEMA project grant ordinance.

Approval of Resolution R-25-09 to appoint Susan Heafner Deputy Finance Officer

Approval of Resolution R-25-10 to appoint Susan Heafner Tax Collector.

Town Manager Mark Biberdorf went over the items on the Consent Agenda.

Discussion Followed:

Discussion Items

Proposed street resurfacing projects for 2026 - Mark Biberdorf, Town Manager and Jabbo Pressley, Public Works Director

Public Works Director Jabbo Pressley went over the proposed streets for paving in the spring. The streets are Meadow Pathway Drive and Meadow Walk Court in Livingston Farms and Stafford Court in Stafford Hills. McGill Associates will be at the December meeting to go over a cost estimate for the paving project.

Discussion Followed:

Presentation of plan for extension of Cane Creek Greenway - Ben Cathey, McGill Associates

Ben Cathey of McGill Associates will be here next week to go over the plan for extending the Cane Creek Greenway.

Instructions for update to the five-year capital improvement plan - Mark Biberdorf, Town Manager

Town Manager Mark Biberdorf went over the Capital Improvement plan for FY 2026-2027 to FY 2030-2021. He has asked all department heads to have their items to him by no later than November 26th. .06 cents of our tax levy goes to Capital Improvement Projects. He stated that he hopes to come back in December with a proposed project list.

Discussion Followed:

Town Manager Report

The last of the debris removal "brush piles with stumps" (which had been turned over to the state by the county) is not being cleaned up and in order to move forward with this, public works will be renting the necessary equipment to clean the rest of this up. It has been estimated to cost about \$4,700 to remove the remaining stumps etc. This could be taken out of their operating budget without a budget amendment being necessary. We started taking our

brush to a place that is less expensive than the transfer station. (\$5.00 less)

We have received our first application for the stormwater improvement grant. It is from a resident on Wilkie Way, and we have had some back and forth on this for some additional details. He worked on getting quotes from several different contractors on this. I just got the latest additional information on this and a sketch plan. Our committee will get together and then this could be put on the agenda for next week for a recommendation to council.

There was a protest in front of town hall last Saturday and the police dept was contacted about this. They protested in the grassy area and the protest was about anti-fascism. They protested from 3:00 to 5:00 with no major incidents.

The Halloween crawl was on October 25 at Bill Moore Community Park from noon to 2:00 pm with a excellent turnout.

The Veterans salute was held this past Saturday at the Fern Leaf Wilderness campus off of Old Hendersonville Road. They had about 50 people attend.

Department Reports

October Reports

Closed Session per NCGS 143.318.11 (3) Attorney Client Privilege

Mayor Pro-Tem Trevor Lance asked for a motion to go into Closed Session.

Councilmember Keith Reed motioned to go into closed session and it was seconded by Councilmember Jim Player

Motion all in favor.

Went into Closed Session at: 6:29 pm

Came out of Closed Session at: 6:50 pm

Adjourn

Mayor Pro-Tem Trevor Lance asked for a motion to adjourn

Councilmember Jim Player motioned to adjourn and it was seconded by Councilmember Amber McKinney

Motion all in favor.

Adjourned at: 6:55 pm

Upcoming Events

Fall Food Pantry October 27, to November 15, 2025

Regular Meeting November 13, 2025

Agenda Review Meeting December 1, 2025, at 6:00 pm

Christmas in the Park December 6, 2025 12:00 to 2:00 pm

Regular Meeting December 8, 2025 at 6:00 pm

Approved.

Date

Signed

Town of Fletcher
Town Council Agenda Review Meeting
Minutes
October 6, 2025

Call the meeting to order at: 6:00 PM

Those who were in attendance are as follows:

Mayor Preston Blakely
Mayor Pro-Tem Trevor Lance
Councilmember Amber McKinney
Councilmember Keith Reed
Councilmember Jim Player
Town Manager Mark Biberdorf

Introduction of the new Planning & Zoning Director Tyler Morrow to Council. (Regular Meeting)

Moment of Silence:

No comments were made at this time.

Pledge of Allegiance:

No comments were made at this time.

Public Comments:

No comments were made at this time.

Approval of minutes - corrections, additions or deletions

Agenda Review Meeting September 2, 2025

Regular Meeting September 8, 2025

No comments were made at this time.

Council Updates

Mayor Blakely asked if council had any updates at this time.

Councilmember Jim Player commented on the MPO and the project for Fanning Bridge Road, which originally had a 20% match. The project will be 100% covered and a match will not be needed when and if it gets funded.

Mayor Blakley stated that Jim Player had called me about a certificate of need for Advent

Health and a cath lab at their location up the street. In my own capacity, I wrote a letter to support a cath lab here. They also are going to have a public hearing later this month.

Consent Agenda

Tax refunds/releases

No comments were made at this time.

Discussion Items

Discussion of Stormwater Off-Right-of-Way Grant Program - Mark Biberdorf, Town Manag

Town Manager Mark Biberdorf, stated that last month we went over an initial draft of this grant program. Since then, I have had our town attorney look at this as well as McGill associates. We did incorporate some revisions in the copy in your packet. The most substantive thing that changed from last month was that we consolidated it from three categories down to two categories.

Category 1: Determination (\$30,000)

A threat to a dwelling is posed but is not imminent.

The city will pay 90% of the cost or up to \$30,000 for a Category 1 Determination.

Category 2: Determination (\$10,000)

There is no threat to dwellings or loss of life; Basic conveyance improvements

The city will pay 90% of the cost or up to \$10,000 for a Category 2 Determination.

Discussion Followed:

The town manager will make the recommended changes and bring them back to the council at next week's meeting.

Consideration of legislative priorities list for FY 2025-2026 - Mark Biberdorf, Town Manager

Town Manager Mark Biberdorf went over the proposed Legislative priorities list for 2025-2026.

Discussion Followed:

Mayor Blakley suggested putting something on the list about local zoning authority and cities/towns having more control over their own zoning authority. He also suggested something on hurricane Helene relief reimbursement or buyouts that may be available for people who cannot rebuild in their current location.

Town Manager Report

In the park, all of our repairs on the damage from Helene are completed. The contractor did excellent work and gave us a one-year warranty on all the work.

Debris removal from Helene has almost all been removed. Public Works has identified about 10 locations from Helene that need to be cleaned up. Trying to get these taken care of has been difficult. We are considering renting some equipment to break this down into manageable pieces and haul it off.

We are still waiting for some reimbursement of FEMA funds that have been obligated (in the system) but, of course, have not been disbursed yet. We have been very fortunate compared to other local governments.

Our community appreciation event (Shred/Medication turn in) is scheduled for Friday, October 24 from 10:00 to 2:00 at First Citizens Bank. ABCCM will be there as well, collecting donations.

The Halloween Crawl is on Saturday, October 25 from 12:00 to 2:00 at Bill Moore Community Park.

Department Reports

September Reports

Adjourn

Mayor Blakely asked for a motion to adjourn.

Mayor Pro-Tem Trevor Lance motioned to adjourn, and it was seconded by Councilmember Jim Player.

Motion all in favor.

Adjourned at: 6:52 pm

Upcoming Events

Regular Meeting October 13, 2025

LGCCA Tuesday, October 21, 2025, at 3:00 pm

Fall Shred/Pill drop event on October 24, 2025, from 10:00 to 2:00 pm

Halloween Carnival October 25, 2025

Fall Food Pantry October 27, to November 15, 2025

Agenda Review Meeting November 6, 2025

Veterans Salute Breakfast November 8, 2025, at 9:00 am

Regular Meeting November 13, 2025

Agenda Review Meeting December 1, 2025, at 6:00 pm

Christmas in the Park December 6, 2025 12:00 to 2:00 pm

Regular Meeting December 8, 2025, at 6:00 pm

Approved.

Date

Signed

Town of Fletcher
Town Council Regular Meeting
Minutes
October 13, 2025

Call the meeting to order at: 6:00 PM

Those who were in attendance are as follows:

Mayor Preston Blakley
Mayor Pro-Tem Trevor Lance
Councilmember Keith Reed
Councilmember Jim Player
Councilmember Amber McKinney
Planning & Zoning Director Tyler Morrow
Planning & Zoning Director Eric Rufa
Assistant Town Manager Heather Taylor

Town Manager Mark Biberdorf did not attend this meeting,

Introduction of the new Planning & Zoning Director Tyler Morrow to Council. (Regular Meeting)

Assistant Town Manager Heather Taylor introduced new Planning & Zoning Director Tyler Morrow to town council.

Discussion Followed:

Moment of Silence:

Mayor Blakley led the group in a moment of silence.

Pledge of Allegiance:

Mayor Blakley led the group in the Pledge of Allegiance.

Public Comments:

No comments were made at this time.

Approval of minutes - corrections, additions or deletions

Agenda Review Meeting September 2, 2025

Regular Meeting September 8, 2025

Mayor Blakely asked if there were any corrections or deletions to the minutes and, if not, do I have a motion to approve the minutes as presented?

Councilmember Keith Reed motioned to approve the minutes, and it was seconded by Councilmember Jim Player.

Motion all in favor.

Council Updates

No comments were made at this time.

Consent Agenda

Tax refunds/releases

Mayor Blakely asked for a motion to approve the consent agenda

Mayor Pro-Tem Trevor Lance motioned to approve the consent agenda and it was seconded by Councilmember Amber McKinney.

Motion all in favor.

Discussion Items

Discussion of Stormwater Off-Right-of-Way Grant Program - Mark Biberdorf, Town Manager

Assistant Town Manager Heather Taylor went over the amendments that were made to the Stormwater grant per the request from council. She stated that we can move forward with this at any time. We also can bring it back at any time to make any adjustments/changes to the agreement as well.

Mayor Blakely asked for a motion to approve the stormwater grant agreement.

Mayor Pro-Tem Trevor Lance motioned to approve the agreement, and it was seconded by Councilmember Jim Player.

Motion all in favor.

Budget amendment to fund Stormwater Off-Right-of-Way Grant Program - Mark Biberdorf, Town Manager

Assistant Town Manager Heather Taylor went over the budget amendment to fund the storm water grant program (\$100,000.00). These funds will be taken from the CIP and placed in the public works budget. She asked if the council had any questions at this time.

There were no questions at this time from council.

Mayor Blakely asked for a motion to approve the budget amendment #1.

Councilmember Keith Reed motioned to approve the budget amendment, and it was seconded by Councilmember Amber McKinney

Motion all in favor.

Consideration of legislative priorities list for FY 2025-2026 - Mark Biberdorf, Town Manager

Assistant Town Manager Heather Taylor went over the amended legislative priorities list from last week with the two additions that council requested be added to the list.

Mayor Blakely asked for a motion to approve the legislative priorities list.

Mayor Pro-Tem Trevor Lanve motioned to approve the legislative priorities list, and it was seconded by Councilmember Keith Reed.

Motion all in favor.

Town Manager Report

Assistant Town Manager Heather Taylor stated that there was nothing new to report from last week on the items from the agenda review meeting. However, she did state that she wanted to remind everyone of Eric Rufa's retirement party which will be held on October 29 from 2:00 to 4:00 pm.

Department Reports

September Reports

Adjourn

Mayor Blakely asked for a motion to adjourn.

Mayor Pro-Tem Trevor Lance motioned to adjourn, and it was seconded by Councilmember Keith Reed.

Motion all in favor.

Adjourned at: 6:10 pm

Upcoming Events

LGCCA Tuesday, October 21, 2025, at 3:00 pm

Fall Shred/Pill drop event on October 24, 2025, from 10:00 to 2:00 pm

Halloween Carnival October 25, 2025

Fall Food Pantry October 27, to November 15, 2025

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Veterans Salute Breakfast November 1, 2025, at 9:00 am

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Agenda Review Meeting December 1, 2025, at 6:00 pm

Christmas in the Park December 6, 2025 12:00 to 2:00 pm

Regular Meeting December 8, 2025, at 6:00 pm

Approved.

Date

Signed